



How to Use The Referring Provider Portal

Registering for Referring Portal

New referring providers will receive login credentials to the Referring Provider Portal from the imaging center marketing team or another specified individual from the facility.

Log In to Referring Provider Portal

1. Go to AbbaDoxCareFlow.com and enter User Name and Password.
2. Click Login.
 1. If this is your first time logging in, you will be prompted to change your password and accept a HIPAA statement.

AbbaDox

CareFlow Login

Username

testrdo

Password

.....

Log in

[Forgot Your Password?](#)

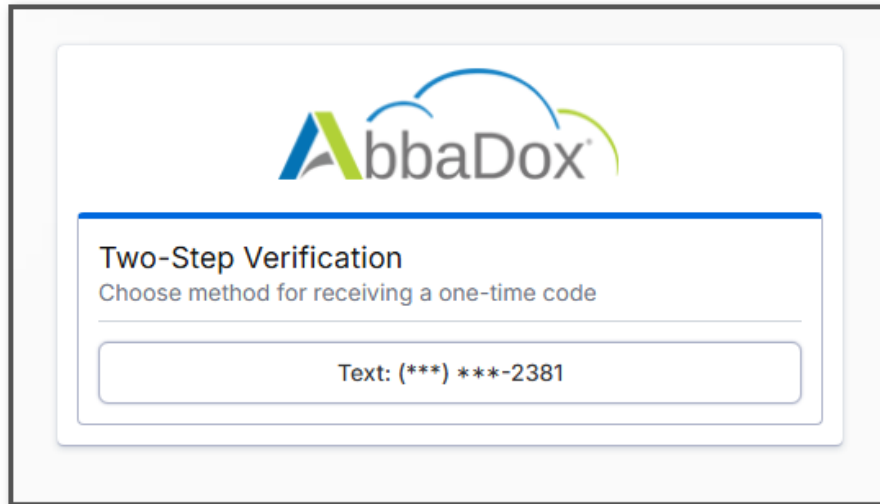
OR

[Log in with Single Sign-On \(SSO\)](#)



Scan to access the
online portal guide.

3. Click Text (***)**-#### to text a security code to your phone



4. Enter the code from your texts and click Login (example code 305187 shown below)

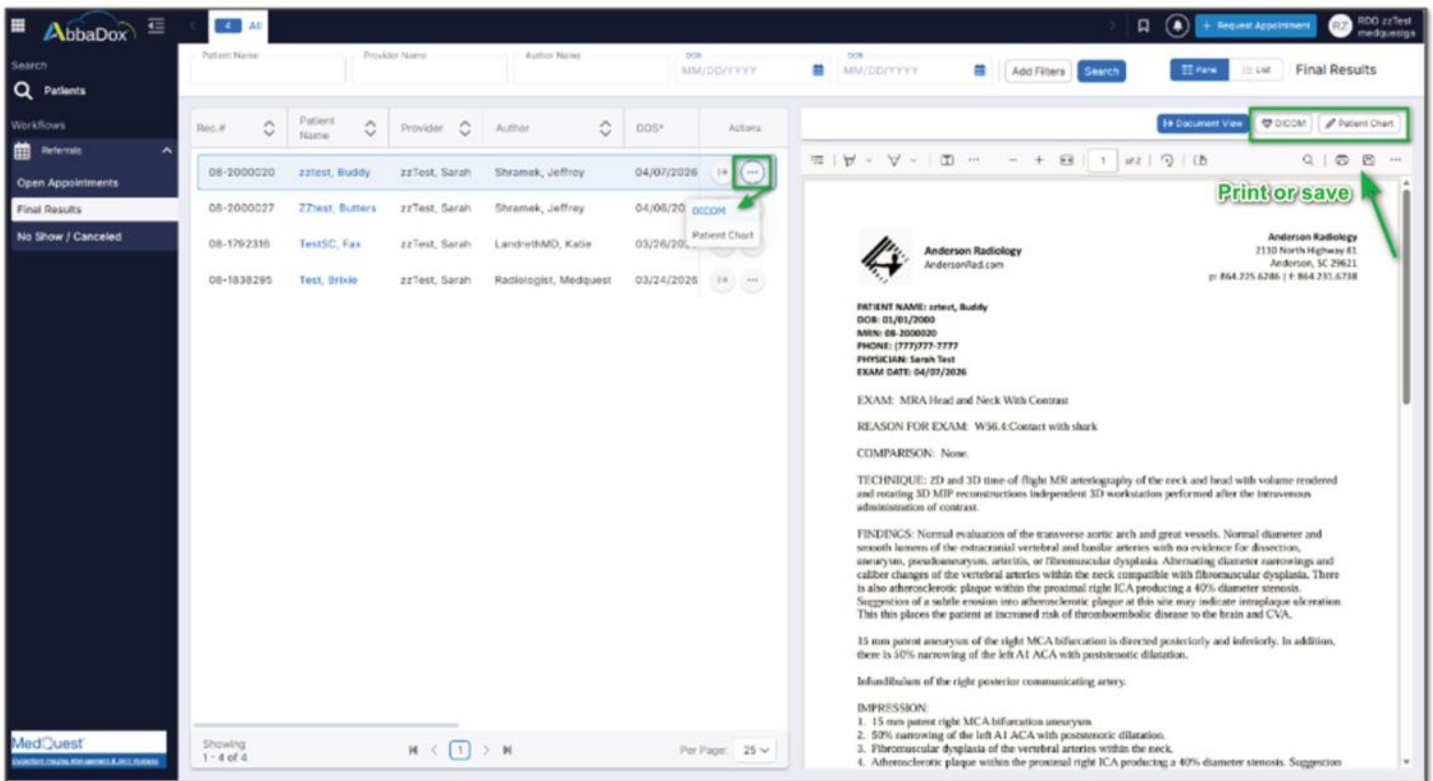


Navigating the Referring Provider Portal

The Referring Provider Portal is used by referring providers to submit referrals, request appointments, and view results for their patients.

Final Results Worklist

After logging in, the default view for most users will be the Final Results worklist. This list displays completed imaging procedures and allows users to read finalized reports. You can also print or save reports using the icons shown below.



The screenshot displays the AbbaDox Referring Provider Portal interface. On the left is a navigation sidebar with options like Patients, Workflows, Referrals, Open Appointments, Final Results, and No Show / Canceled. The main area shows a table of imaging records with columns for Rec.#, Patient Name, Provider, Author, and DOS*. A dropdown menu is open for the first record, showing options for 'Print or save', 'DICOM', and 'Patient Chart'. To the right, a detailed radiology report is displayed, including patient information, exam details, and findings.

Rec.#	Patient Name	Provider	Author	DOS*	Actions
08-2000020	zztest, Buddy	zzTest, Sarah	Shramek, Jeffrey	04/07/2026	[Print or save] [DICOM] [Patient Chart]
08-2000027	ZZtest, Butters	zzTest, Sarah	Shramek, Jeffrey	04/06/20	[DICOM]
08-1792316	TestSC, Fax	zzTest, Sarah	LandrethMD, Katie	03/26/20	[Patient Chart]
08-1838295	Test, Brivle	zzTest, Sarah	Radiologist, Medquest	03/24/2026	[Print or save] [DICOM] [Patient Chart]

Anderson Radiology
AndersonRad.com
2110 North Highway 81
Anderson, SC 29621
p: 864.275.6286 | f: 864.231.6718

PATIENT NAME: zztest, Buddy
DOB: 01/01/2000
MRN: 08-2000020
PHONE: (773)777-7777
PHYSICIAN: Sarah Test
EXAM DATE: 04/07/2026

EXAM: MRA Head and Neck With Contrast
REASON FOR EXAM: W/6.4Contact with shark
COMPARISON: None.

TECHNIQUE: 2D and 3D time of flight MR angiography of the neck and head with volume rendered and rotating 3D MIP reconstructions independent 3D workstation performed after the intravenous administration of contrast.




FINDINGS: Normal evaluation of the transverse aortic arch and great vessels. Normal diameter and smooth lumens of the extracranial vertebral and basilar arteries with no evidence for dissection, aneurysm, pseudoaneurysm, arteritis, or fibromuscular dysplasia. Alternating diameter narrowings and caliber changes of the vertebral arteries within the neck compatible with fibromuscular dysplasia. There is also atherosclerotic plaque within the proximal right ICA producing a 40% diameter stenosis. Suggestion of a subtle erosion into atherosclerotic plaque at this site may indicate intraplaque ulceration. This places the patient at increased risk of thromboembolic disease to the brain and CVA.

15 mm patent aneurysm of the right MCA bifurcation is directed posteriorly and inferiorly. In addition, there is 50% narrowing of the left A1 ACA with poststenotic dilatation.

Infundibulum of the right posterior communicating artery.

IMPRESSION:

- 15 mm patent right MCA bifurcation aneurysm
- 50% narrowing of the left A1 ACA with poststenotic dilatation.
- Fibromuscular dysplasia of the vertebral arteries within the neck.
- Atherosclerotic plaque within the proximal right ICA producing a 40% diameter stenosis. Suggestion



- Click the  and then click DICOM to view the study images or Patient Chart to view patient demographics and documents, OR click the  and  buttons.

Open Appointments Worklist

The Open Appointments list displays all patient appointments and their current status in the imaging workflow.

Patient Name	Patient DOB	Location	Ref Full Name	Date of Service	Appointment Status	Work Type Description	Exam Description	Pending Reason
zzTest, Roblissimo	03/24/1980	Anderson Radi...	zzTest, RobinTwo	01/01/1753 12:00 AM	Pending	CT	CT - Screening CT C...	1. To Be Scheduled
zzTest, Robinwheeee	03/24/1980	Anderson Radi...	zzTest, Christina	04/28/2026 11:30 AM	New	XR	XR Bilateral Ankles, C...	
zzTest, Robinwheeee	03/24/1980	Anderson Radi...	zzTest, Christina	04/28/2026 11:30 AM	New	CT	XR-Ankle complete, ...	
zzTest, Robinwheeee	03/24/1980	Anderson Radi...	zzTest, Christina	04/28/2026 11:15 AM	New	XR	XR Bilateral Elbows, C...	
zzTest, Georgina	10/04/1977	Anderson Radi...	zzTest, Christina	04/21/2026 12:00 PM	New	MR	MR-Brain with and wi...	
zzTest, Georgina	10/04/1977	Anderson Radi...	zzTest, Christina	04/21/2026 12:00 PM	New	MR	MR Brain and MRA Br...	
Zztest, Tester	03/22/1989	Anderson Radi...	zzTest, Sarah	04/06/2026 08:00 AM	Check in	MR	MRI Brain and Face W...	
TESTSC, FAX	03/24/1980	Anderson Radi...	zzTest, RobinTwo	01/01/1753 Any	Pending	08-6259 - MG	MG Screening Digital ...	
TESTSC, FAX	03/24/1980	Anderson Radi...	zzTest, RobinTwo	01/01/1753 Any	Pending	08-6259 - MG	MG-Screening digital ...	

For appointments in **Pending** status, the **Pending Reason** column provides additional details on the pending appointment.

- Click the pencil icon , named Patient Chart, to view patient demographics and documents.
- Click the  and then click DICOM to view the study images.

No Show/Canceled Worklist

The No Show/Canceled Worklist displays patients who have either “no showed” to their appointment or their appointment was canceled for some other reason. If canceled, this worklist will also display the Canceled Reason.

Patient Name	Provider	Appointment Status	DOS*	Canceled Reason	Exam Description
zzTest, Georgina	zzTest, Christina	Cancel	04/22/2026 04:30 PM	IT Test	MR Brain and MR
test, mike	zztest, Test	Cancel	04/21/2026 09:00 PM	IT Test	XR-Thoracentesis
zzTest, Georgina	zzTest, Christina	Cancel	04/21/2026 06:00 PM	IT Test	MR-Brain without
HankeTEST, KarenHelpUs	zzTest, Sarah	Cancel	04/10/2026 08:35 AM		XR Right Thumb, t

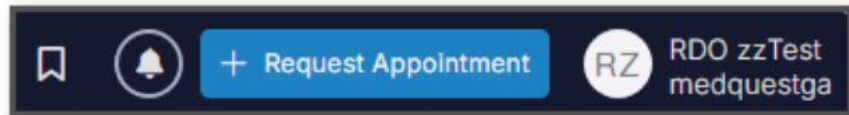
Request Appointment Workflow

Referring providers can request appointments for patients using the Request Appointments button in the portal.

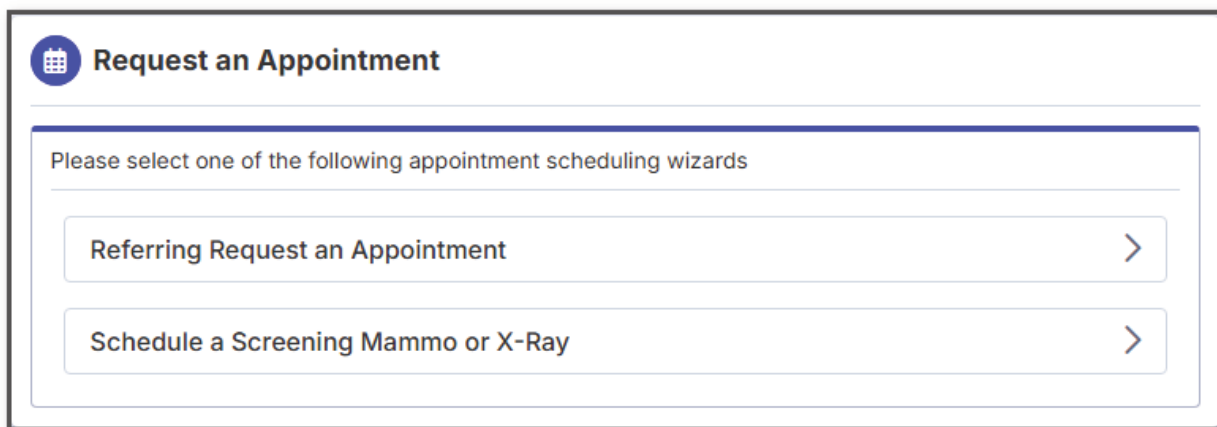
Request Appointment Button

To request an appointment:

1. Click Request Appointment in the top right corner to launch the Scheduling Wizard in a new window.



2. In the Scheduling Wizard window, select Referring Request an Appointment.



Step 1 - Patient Info

The screenshot shows the 'Request Appointment' interface. On the left is a sidebar with four steps: 1. Patient Information (selected), 2. About You, 3. Procedures, and 4. Confirmation. The main content area is titled 'Patient Information' and contains a form with the following fields: 'Date of Birth*' (placeholder: MM/DD/YYYY), 'First Name*' (placeholder: First Name), 'Last Name*' (placeholder: Last Name), and 'M.I.' (placeholder: Midc). A blue 'Find Patient' button is located to the right of the M.I. field. An 'Expand All' link is visible in the top right corner of the form area.

1. Clicking Find Patient without entering any patient information first will search for all patients that have been previously referred by the provider logged in and auto-fill patient details.

Click the X in the right corner of this pop-up box to close it or click the correct patient and click Continue to select them.

2. If requesting an appointment for a new patient, enter their Date of birth, First Name, and Last Name, and click Find Patient.
3. If no results are found, click Expand All to display additional fields and continue entering patient details.

This screenshot shows the same 'Request Appointment' interface as the first image, but with a patient search result displayed. The patient information is: 'ro zztest' with a 'DOB: 03/24/1980 (46yo)'. The form fields are populated with: 'Date of Birth*' (03/24/1980), 'First Name*' (ro), 'Last Name*' (zztest), and 'M.I.' (Midc). A green arrow points to the 'Expand All' link in the top right corner. The 'Find Patient' button is still present.

4. When done entering patient details, click Next.

Step 2 - About You

Select the referring provider and add any needed documents or comments to send to the imaging center.

1. Select the Referring Provider then click Add.
(You may only see one referring provider, or many, depending on your practice settings.)
2. If an order, clinicals, pre-auth, or other documents need to be uploaded, click Browse Files and select the file to upload with the appointment request.
3. Select the document type from the dropdown.
4. If a comment is needed, select the comment recipient, type the comment, and click Next.

Step 3 - Appointment Details

After entering patient details, complete the appointment details, which include: Services/Procedures, Location, Time, and Diagnosis.

Services/Procedures

1. Select the Procedure Type and Procedure.
2. Click Add.

Location

1. Select the preferred Location and click Next.

Request Appointment

1. Services/Procedures

Select the procedure type and use the procedure lookup field to add your appointment.

Type Procedure

Selected Procedures

Default Text: "Specify a body position to the selected procedures."

CT-Pelvis with and without contrast (72194)

2. Locations

Search or select a location below.

Location

<input type="radio"/>	UVA Health Outpatient Imaging Centreville 6208 Multiplex Dr Centreville, VA 20121-5324
<input type="radio"/>	Palmetto Imaging West Columbia 2997 Sunset Boulevard West Columbia, SC 29169-3421
<input checked="" type="radio"/>	Tricom Diagnostic Imaging 2851 Tricom Blvd N Charleston, SC 29406-9172
<input type="radio"/>	Piedmont Imaging LLC 684 N Pine St Spartanburg, SC 29303-3745

Diagnosis

2. Scroll down to enter the diagnosis (you can search by code or keyword, then click the correct option to select it), add an onset date, if known, and click Add.
3. Click Next to view the Summary page.

The screenshot shows a web interface for entering appointment details. At the top, there is a section titled "3. Schedule" with a note: "The exact time of the appointment will be determined when the order is received and scheduled with the patient." Below this is an empty text input field. The main section is titled "Diagnosis" and contains a form with two input fields: "Diagnosis" and "Onset Date". The "Diagnosis" field contains the text "Bitten by goose (W61.51)" and has a search icon to its right. The "Onset Date" field contains the placeholder "MM/DD/YYYY" and a calendar icon. To the right of the "Onset Date" field is a blue button labeled "+ Add". At the bottom of the form, there are two buttons: a light blue button labeled "< Back" on the left and a blue button labeled "Next >" on the right.

Step 4 - Summary

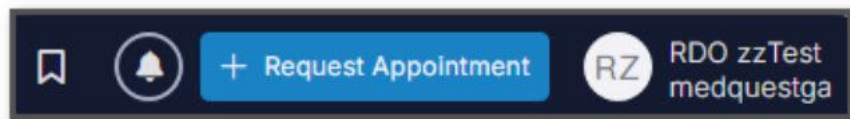
After entering appointment details, the Summary page displays all details before sending the appointment request.

Schedule a Screening Mammo or X-Ray Workflow

Request Appointment Button

To request an appointment:

1. Click Request Appointment in the top right corner to launch the Scheduling Wizard in a new window.



2. In the Scheduling Wizard window, select Schedule a Screening Mammo or X-Ray.

Schedule a Screening Mammo or X-Ray Steps

After clicking Request an Appointment, the scheduling template will open.

1. If requesting an appointment for a new patient, enter their Date of birth, First Name, and Last Name, and click Find Patient.
2. If no results are found, click Expand All to display additional fields and continue entering patient details.

Request Appointment

1 Patient Information
2 About You
3 Procedures
4 Confirmation

> **ro zztest**
DOB: 03/24/1980 (46yo) Expand All

Date of Birth* 03/24/1980 First Name* ro Last Name* zztest M.I. Midc Find Patient

Request Appointment

1 Patient Information
2 About You
3 Procedures
4 Confirmation

▼ **ro zztest**
You must search by DOB, full first name, and full last name. Click on the blue Expan... Collapse All

Date of Birth* 03/24/1980 First Name* ro Last Name* zztest M.I. Midc Find Patient

▼ Personal Information

First Name* ro Middle Name Last Name* zztest Suffix Select

Date of Birth* 03/24/1980 Age 46yo Sex at Birth* Male Female Unknown Gender Identity Select

▼ Contact Info

Address 1 Address 2

City State ZIP Code County

Home Phone #* Mobile Phone #* Work Phone # Email

Contact Preferences
 Phone Text Email

3. Enter insurance details and click Next.

Step 2 - About You

Select the referring provider and add any needed documents or comments to send to the imaging center.

1. Select the Referring Provider then click Add.
(You may only see one referring provider, or many, depending on your practice settings.)
2. If an order, clinicals, pre-auth, or other documents need to be uploaded, click Browse Files and select the file to upload with the appointment request.

3. Select the document type from the dropdown.
4. If a comment is needed, select the comment recipient, type the comment, and click Next.

Step 3 - Appointment Details

After entering patient details, complete the appointment details, which include: Services/Procedures, Location, Time, and Diagnosis.

Services/Procedures

1. Select the Procedure Type and Procedure.
2. Click Add.

Location

3. Select the preferred Location and click Next.

Request Appointment

1. Services/Procedures
Select the procedure type and use the procedure lookup field to add your appointment.

Type: Procedure:

Selected Procedures
Default Text: "Specify a body position to the selected procedures."
CT-Pelvis with and without contrast (72194)

2. Locations
Search or select a location below.

Location:

- UVA Health Outpatient Imaging Centreville**
6208 Multiplex Dr
Centreville, VA 20121-5324
- Palmetto Imaging West Columbia**
2997 Sunset Boulevard
West Columbia, SC 29169-3421
- Tricom Diagnostic Imaging**
2851 Tricom Blvd
N Charleston, SC 29406-9172
- Piedmont Imaging LLC**
684 N Pine St
Spartanburg, SC 29303-3745

Schedule

4. Select the preferred day(s) of the week and time range(s). When you do, options will load for Appointment Availability.

3. Schedule
Select the preferred time of your appointment or select the first available appointment slot.

Days
 Monday Tuesday Wednesday Thursday Friday Saturday Sunday [All](#) [None](#)

Time Range
 Morning Afternoon Evening After Hours [All](#) [None](#)

Appointment Availability

2. Select the time for the appointment to start; use the Prev Month, Next Month, and View More Days options as needed.

4. Appointment Availability

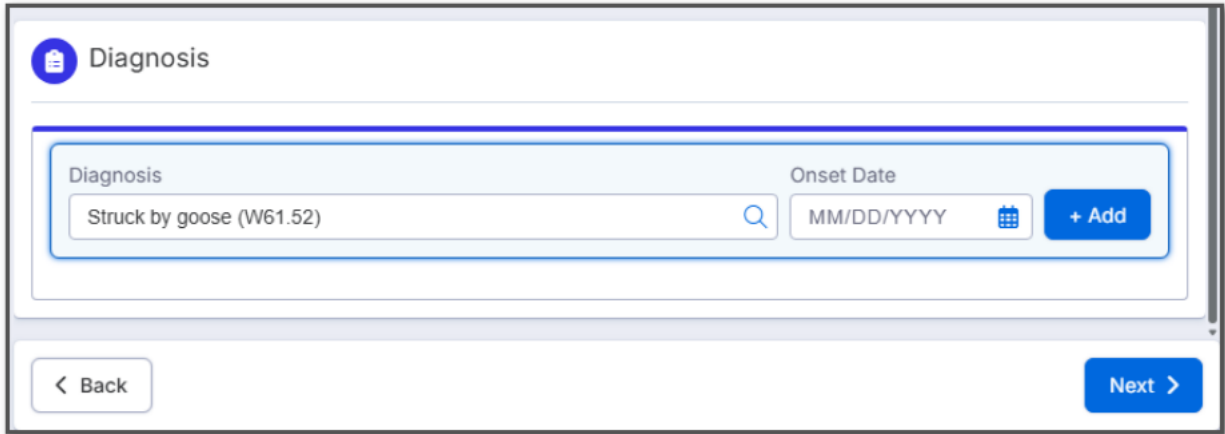
	01:00 PM	01:15 PM	01:30 PM	01:45 PM	02:00 PM	02
Friday MAY '26 01	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Monday MAY '26 04	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Friday MAY '26 08	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Prev Month Next Month [View More Days](#)

3. Select either First Available or Preferred Time options for the appointment request. Regardless of which option is selected, the request will go to a queue for the facility staff to call the patient and confirm a time.

Diagnosis

4. Scroll down to enter the diagnosis (you can search by code or keyword, then click the correct option to select it), add an onset date, if known, and click Add.
5. Click Next to view the Summary page.



The screenshot shows a web form titled "Diagnosis". At the top left, there is a blue circular icon with a white document symbol. Below the title, there is a light blue bordered input area. On the left side of this area, the label "Diagnosis" is positioned above a text input field containing "Struck by goose (W61.52)". To the right of the text field is a magnifying glass icon. On the right side of the input area, the label "Onset Date" is positioned above a date input field containing "MM/DD/YYYY" and a calendar icon. To the right of the date field is a blue button with a white plus sign and the text "+ Add". Below the input area, there are two buttons: a white button with a left arrow and the text "Back" on the left, and a blue button with the text "Next" and a right arrow on the right.



Quick Notes:

Patient Chart

Click on the patient's name, in blue, from any Worklist to access their patient chart.

Inside the patient chart, you will be able to view reports and visit forms and view the DICOM images

by clicking the  icon.

Buddy Zztest (08-2000020)

Documents & Images

Search	DateOfService	Author	Status
4/7/2026 8:00:00 AM		Shramek Jeffrey	Signed

Record #: 08-2000020 Name: Buddy zztest DOB: 01/01/2000

EXAM: MRA Head and Neck With Contrast

REASON FOR EXAM: W56 4>Contact with shark

COMPARISON: None.

TECHNIQUE: 2D and 3D time-of-flight MR arteriography of the neck and head with volume rendered and rotating 3D MIP reconstructions independent 3D workstation performed after the intravenous administration of contrast.

FINDINGS: Normal evaluation of the transverse aortic arch and great vessels. Normal diameter and smooth lumens of the extracranial vertebral and basilar arteries with no evidence for dissection, aneurysm, pseudoaneurysm, arteritis, or fibromuscular dysplasia. Alternating diameter narrowings and caliber changes of the vertebral arteries within the neck compatible with fibromuscular dysplasia. There is also atherosclerotic plaque within the proximal right ICA producing a 40% diameter stenosis. Suggestion of a subtle erosion into atherosclerotic plaque at this site may indicate intraplaque ulceration. This this places the patient at increased risk of thromboembolic disease to the brain and CVA.

15 mm patent aneurysm of the right MCA bifurcation is directed posteriorly and inferiorly. In addition, there is 50% narrowing of the left A1 ACA with poststenotic dilatation.

Infundibulum of the right posterior communicating artery.

IMPRESSION:

- 15 mm patent right MCA bifurcation aneurysm.
- 50% narrowing of the left A1 ACA with poststenotic dilatation.
- Fibromuscular dysplasia of the vertebral arteries within the neck.
- Atherosclerotic plaque within the proximal right ICA producing a 40% diameter stenosis. Suggestion of intraplaque ulceration. This places the patient at increased risk of thromboembolic disease to the brain and CVA.

This is an electronically verified report by [redacted] at 4/8/2026 12:14 PM

[redacted], MD

No identification on file

Buddy zztest
Patient Info

MRN 08-2000020 Active Ext. IDs --
DOB (Age) 01/01/2000 (26 y) SS# --
Sex at Birth Male Gender Identity --
Language -- Translator No


Contact Information

Home # (777) 777-7777 Cell # --
Work Phone # --
Address 123456 Test House Road Summerville, SC 29485
Email --

Primary Contacts

No contacts added
+ Add Contact

Notes

- Clicking Patients under Search at the top left will show all your recent patients.
- If you forget your password, click the Forgot Password link on the main login page to reset your password.
- If you know your password and want to change it, log in and click your name in the top right corner. From here, click Change Password.
- Clicking the DICOM buttons will launch a window to view exam images in iConnect.
- Reports show in the patient chart without the header information. Printing them will include the header information, to include the facility and patient information.
- You can print any documents from the patient chart.
- You cannot modify the patient's demographics; you can only view them.
- You can add additional filters in any view by clicking the  button.
- If you need to reset your multi-factor authentication phone number, please contact your marketing representative so we can update your account.